

Twin Falls Health Initiatives Trust - Board Meeting 11/19/14

Location: Offices of Cooper Norman, Twin Falls

Present: Jami Stroud, Kathryn Reese, Kelsie Robinson, Shane Jenkins, Mark Brady, Chris Greene, John Hathaway, Leon Mills, Leticia Hernandez, Jana Rodgers

Absent: Rene LeBlanc, Pat Kaes

Staff: Misti Charters

Guests: Jim Woolley and Nancy Glaesemann

Call to order at 4:05 p.m. by Mr. Brady.

The meeting was called to order at 4:05 pm. The guests were welcomed and introduced; Mr. Jim Woolley and Nancy Glaesemann were on-hand to observe the meeting and meeting the Board, as they are the two Board candidates being considered for 2015 appointment. The Board members and Mr. Woolley and Ms. Glaesemann introduced themselves, and explained a bit about TFHIT history and structure. The recommendation for their appointment would be addressed during Board discussion at the end of the meeting.

The Board moved on to review the minutes from the previous meeting in November 2014. Mr. Hathaway moved to approve the minutes as presented, and Ms. Reese seconded the motion. All were in favor. The motion carried.

FINANCE COMTE

The Board moved on to the Finance Committee report. Mr. Jenkins began by reviewing some changes to the audit on page 11, and explained an added footnote on page 7. The Board discussed. Mr. Mills moved to accept the audit as presented, and Ms. Robinson seconded the motion. All were in favor. The motion carried.

Mr. Jenkins then began with discussion of the amount of funds available for grant funding for the upcoming 2015 grant cycle. Due to some changes in the surplus funds account, the number that is input into the formula used to determine grant funding would need to be reduced; therefore possibly causing the full funding amount to be reduced. Mr. Jenkins stated that the Finance Committee had discussed the issue, and their recommendation to the full Board would be to reduce the original estimate of \$280,000 in funding be reduced to \$227,000. The Board discussed. Mr. Hathaway moved to approve \$227,000 in grant funding for the 2015 cycle. Ms. Stroud seconded the motion. All were in favor. The motion carried.

Ms. Rodgers arrived at the meeting at 4:20 p.m.

Mr. Jenkins presented the financials and disbursements from July and August. The Board reviewed. Mr. Greene moved to accept financials from July and August as presented. Ms. Rodgers seconded the motion. All were in favor, and the motion carried.

Mr. Jenkins presented the outstanding invoices and disbursements for September and October. These included invoices for the 6 person reader panel stipend, Deagle & Ames charges for the 2013 audit, and charges from Coleman, Robertson, & Ritchie Law Firm for services rendered in

regard to the audit. Mr. Mills moved to accept the outstanding invoices and disbursements for September and October as presented. Ms. Rodgers seconded the motion. All were in favor. The motion carried. Copies of all items are on file and will be sent immediately to Ms. Coiner for payment.

P & G COMTE

Ms. Charters began the P & G Committee with a summary of the quarterly reports. She noted that all of the reports submitted were in order, and there were no unusually large amounts left to be expended or any issues with the projects.

Ms. Hernandez then moved on to the full discussion of the 19 grant applications for the 2015 grant cycle. She started out by reviewing the conflict of interest policy that TFHIT adheres to during this process; that each Board member would declare any conflict of interest with any project or organization in writing to Ms. Charters on their final score sheets, and the Board members would refrain from scoring those applications. This policy is used throughout the review process, as Board members declare any conflict of interest and do not score those applications in each step.

She began with:

Application #1: Boys and Girls Club – The Board discussed. It was noted their program sustainability seemed to be solid, and that they have been able to sustain programs that were initially funded by TFHIT, but then carried on by their own organizational funding.

*During this discussion, Mr. Greene asked about the TFHIT's position on funding salaries. The Board discussed this, and explained how the 75/25% split is applied in the budget section of the grant applications, and that it would apply to funding salaries. It was explained that the Board tries to ensure most of the funding (the 75% portion) goes to direct services for citizens, and the smaller portion (25%) is what is allowed for items such as administration, salaries, etc. Mr. Brady noted that he has asked the P & G Committee possibly look at items such as those for including in a revision of the Scoring Matrix. The Board would place this on the agenda for its strategic planning meeting in early 2015.

The Board then also discussed if there is line-item veto availability, or if it is an “all or nothing” decision. The history of this issue was explained a bit, as there had been years when line-item veto was used – after that time the Board had decided to go with an “all or nothing” approach unless the item was something that was disqualified from inclusion in funding due to not following the application guidance and restrictions.

Application #2: CORE – The Board discussed. It was noted that even though this organization is small, it helps people who could not obtain help anywhere else.

Application #3: Office on Aging Adult Protective Services – The Board discussed the program and how it functions; that it is a needed service. It was noted that most of the funding seems to go toward attorney fees. The Board discussed the issue of multiple projects being funded through one administrative entity, and how that should be addressed.

Application #4: Hospice Visions – The Board discussed. Their pay/fee structure was discussed, and it was noted that they could receive funding from Medicare, Medicaid and other sources.

Application #5: Head Start – The Board discussed the payment amounts that are charged for services, and what Medicaid covers; also about the parenting skills that they are trying to teach.

Application #6: Interfaith Volunteer Caregivers – The Board discussed some of the organization's history, their program, and their other sources of funding. They also discussed how their volunteer program works and who they serve.

Application #7: Jubilee House – the Board discussed their programs and funding.

Application #8: Family Health Services – The Board discussed their current project and programs, and feasibility of the services.

Application #9: Lions Club – the Board discussed their other fundraising events, and also the many ways they help the community.

Application #10: CSI Dental – Keep Smiling Program – The Board discussed what services they provide, and to whom; and how this differs from FHS dental services.

Application #11: Safe Harbor – the Board discussed the program and price of the items being purchased; also the number of days that a meal would be provided to citizens in need.

Application #12: Safe House – The Board discussed the program and the need; also the youth that are helped with this program.

Application #13: TARC – The Board discussed; this is a court mandated program that isn't given any funding, and that it fills in the gaps in the system where these individuals would fall through.

Application #14: CSI – Senior Assisted Services – The Board discussed the program and its services.

Application #15: CSI – Senior Companion Program – The Board discussed the program and its services, and noted there seemed to be a lot of overlap in services with Application #14; that there was duplication.

Application #16: Victory Home – the Board discussed the program, services, and the need that this home fills in the community.

Application #17: Wellness Tree – the Board discussed this program and how they provide services that are widely needed across the community. This facility provides excellent services to TF County citizens, they have a large network of volunteers, and they save the taxpayers and medical system approximately well over \$1 million per year.

Application #18: West End Senior Center – the Board discussed the program and its frugal service delivery; always provide accounting to the penny and ask for only what they need.

Application #19: Magic Valley Fellowship Hall – The Board discussed the application; the organization has been around for a long time. The salary request was discussed in regard to the 75/25% split.

Once the discussion of all applications was completed, the final scores were tallied based on all four phases of the review process, which included the independent reader panel. These scores are also checked for accuracy by an outside individual. Once the process is complete, the applications are ranked based on their final score. The TFHIT Board has worked hard over the years to determine this fair and unbiased system for scoring the applications.

In order to reach an even figure based on the amount of funding that was available, Mr. Hathaway moved to increase the overall funding amount by \$131.84 to make the total grant funding amount at \$227,131.84. Mr. Jenkins seconded the motion. All were in favor. The motion carried.

Based on the final scores and ranking, Ms. Reese then moved to fund the top 8 applications at their full requested amount, and the 9th ranked application at \$10,000, for a total of \$227,131.84 for the 2015 grant cycle. Mr. Mills seconded the motion. All were in favor. The motion carried.

The funding for 2015 was as follows:

2015 Grant Funding - FULL LIST		
	<i>Organization</i>	<i>Amt Funded</i>
1	The Wellness Tree Community Clinic	\$ 30,000.00
2	West End Senior Citizen's Inc. of Buhl	\$ 7,131.84
3	CSI Head Start/Early Head Start	\$ 30,000.00
4	TF County Safe House	\$ 30,000.00
5	TF County TARC	\$ 30,000.00
6	Interfaith Volunteer Caregivers of MV	\$ 30,000.00
7	Jubilee House, Inc.	\$ 30,000.00
8	Victory Home	\$ 30,000.00
9	CSI Foundation: Keep Smiling Project	\$ 10,000.00
		\$ 227,131.84

The Board concluded the review process by confirming that the award ceremony would be held at Noon on December 17th at the offices of Cooper Norman.

BOARD DISCUSSION

The Board moved on to the election of officers for the 2015 year. Each of the officers on the executive team was serving their first term in 2014, and performed their duties very successfully. In that light, Mr. Hathaway moved to keep these officers for another year, and re-nominate and

re-elect the same individuals as follows as President: Mark Brady; Vice President: Leticia Hernandez; Treasurer: Shane Jenkins; and Secretary: Kelsie Robinson for 2015. Ms. Reese seconded this motion, and all were in favor. The motion carried.

In addition, in regard to the Committee chairs, these individuals would remain the same as well. The Finance Committee Chair has been determined by Board policy to be the same individual as Treasurer, and therefore would remain Shane Jenkins. The Programs & Grants Committee Chair is appointed by the President, and will remain Leticia Hernandez.

The Board then moved on to discussion of the Board candidates: their resumes had been reviewed, they had been interviewed personally, and their qualifications and willingness to serve have been noted. Mr. Green moved to make a recommendation to the Board of County Commissioners for their appointment to serve on the TFHIT Board. Ms. Rodgers seconded the motion. All were in favor. The motion carried. Ms. Charters would ensure a letter stating this fact would be drafted and sent to the BOCC as soon as possible. If they are appointed by the Commissioners, their term would begin on January 1st and be set by the BOCC.

Ms. Charters reminded the Board of the Award Ceremony, and that there will not be a regular meeting in December or January. Mr. Brady stated that the meetings will resume on February 18th with a longer strategic planning session and new board member orientation.

Board business was concluded at this time, and the meeting was adjourned at 6:51 pm.