

**Twin Falls Health Initiatives Trust
Board Meeting 10/16/08**

Location: Family Health Services Office, Twin Falls

Present: Curtis Eaton, Jamie Kelley-Kinyon, Robert Valentine, Tom Mikesell, Patty Kleinkopf, and Monica Castaneda-Kessel

Absent: Janet Holcomb

Staff: Misti Lockie

Guests: Nate Poppino, Times-News, Ray Strolberg, Rene LeBlanc, Terry McCurdy and Jay Dodds

Mr. Eaton called the open meeting to order at 4:30 pm.

BOARD MEMBERSHIP

Mr. Eaton opened the meeting by discussing Board membership and some history of the TFHIT Board. He noted that the Board decided in its strategic planning session that a goal would be to reach 11 members. Because of the recent resignations and other terms expiring, new members will be needed.

Mr. Eaton welcomed the guests to the meeting. Each of these individuals is a prospective Board member. Some have submitted letters of interest to the Board, and the others will be doing so shortly. He asked Board members to introduce themselves, and then asked the guests to introduce themselves.

The guests were as follows:

Ray Strolberg has served on Boards for SLMVRMC and the Mustard Seed. He is looking forward to being a part of TFHIT to make sure funds are allocated to those less fortunate.

Rene LeBlanc is the District Director for South Central Public Health District. He is excited about the opportunity to become a part of this Board, and stated it would be nice to help contribute to the process of providing this service. He is also a retired Army Medical Service Officer.

Terry McCurdy is with Magic Valley Business Systems, and has extensive community service experience, and has served on many Boards and organizations in the area. He wants to be involved to be a steward of the grant funds and to make sure they benefit the community.

Jay Dodds is the Senior VP of First Federal Bank, and believes it would be interesting and exciting to serve on this Board, and that it is a great opportunity. He thinks it would be nice to be able to impact the Twin Falls area in a positive way.

The Committees were explained and discussed for the guests as well.

Mr. Eaton explained that the process for their appointment to the TFHIT Board would need to include letters of interest from all four individuals, and those would be submitted with a recommendation from the Board to the County Commissioners for final approval. Letters from Mr. McCurdy and Mr. LeBlanc have already been received. Mr. Eaton stated he felt very comfortable recommending all four individuals to the County Commissioners once the letters were received.

Mr. Mikesell asked the guests what specific area of need they are most concerned about.

Mr. LeBlanc mentioned that through his experience at SCPHD, he knows that child health issues and a home visit program for first time mothers is his major concern.

Mr. Strolberg mentioned that he has worked with the state Juvenile Justice Commission, and thinks that early intervention with youth offenders makes a big difference. In addition, he feels that helping single mothers have a healthier environment would be another area of need.

Mr. Dodds admitted he does not have a lot of knowledge working with these issues, but is willing to learn from the Board.

Mr. McCurdy stated he feels the same as Mr. Dodds, but is an advocate of youth and of adoption, and would mainly like to help those who are most disadvantaged.

Board time commitments and terms were discussed, and the guests were apprised of how the grant application process is progressing. In addition, Mr. Eaton explained that conflict of interest disclosures and confidentiality statements are a part of the process as well.

Mr. Mikesell stated that the Board was very happy to have them all involved.

Ms. Castaneda-Kessel made a motion to recommend these individuals for appointment to the County Commissioners once letters of interest had been received. Ms. Kleinkopf seconded the motion. All were in favor. The motion carried.

The next agenda item was to review minutes from previous meeting of September 18, 2008. Ms. Lockie presented the minutes and the Board reviewed them.

Mr. Valentine then moved that the minutes be accepted as written, and Ms. Kelley-Kinyon seconded the motion. All were in favor. The motion carried.

Roll call was performed and a quorum was declared.

PROGRAMS/GRANTS COMMITTEE

Ms. Kelley-Kinyon led the discussion, and stated that the Committee had met and reviewed the scoring matrix and it is complete.

Ms. Castaneda-Kessel stated she had obtained bios and confirmation of availability for 5 panel reviewers. She has reserved a room at CSI on November 12th from 5 –10 pm for the Review Panel Session. She described a bit about each panel member, and stated they have all been through an upper level grant-writing course and are familiar with grants. It was also stated that each would be provided at \$200 stipend for their time.

Mr. Eaton mentioned that although the TFHIT adheres to open meeting laws and has a great communication relationship with the community and media, that the committees are not subject to these rules. Therefore, this review panel meeting would not be an open meeting.

The Board then discussed the review process, as well as the options of partial funding and categorizing and/or equally distributing funds. It was decided that this decision would be made by the full Board after the scoring process was complete.

The Board decided that the next meeting would be held on Thursday November 20, 2008. The FHS building will not be available; therefore Mr. Mikesell had another option and would confirm a room at the Twin Falls Service Center downtown.

FINANCE COMMITTEE

Mr. Valentine discussed the transfer of funds into a specific TFHIT account at the state pool. He presented a procedure that the Committee had developed.

Mr. Mikesell moved that TFHIT use the process from the Finance Committee minutes, adding the County to item 2 as noted. Ms. Kleinkopf seconded the motion.

Mr. Eaton stated that it would be very important to have, in writing, the agreement of procedure and description of who will perform each function from all participants involved in this process: LGI, TF County, Wells Fargo, etc. He requested that these written agreements be presented for approval at the next meeting.

Mr. Mikesell stated he could assist Mr. Valentine in getting this process done, and moved to amend his original motion. Ms. Kleinkopf seconded. All were in favor. The motion carried.

Mr. Mikesell then moved that TFHIT use process developed by the Finance Committee, pending acceptance and approval by written signatory agreement from all parties involved. Ms. Kleinkopf seconded the motion. All were in favor. The motion carried.

Discussion then moved on to investments. Mr. Eaton asked the Finance Committee to bring a recommendation to the Board regarding this item.

Mr. Mikesell moved that the Finance Committee be allowed to investigate other investment avenues according to state laws and recommend to the full Board. Ms. Kelley-Kinyon seconded the motion. All were in favor. The motion carried.

Mr. Mikesell also moved that the Finance Committee select 4 firms to present to the full Board at the January meeting. Ms. Kelley-Kinyon seconded the motion. All were in favor. The motion carried.

Mr. Valentine distributed the 2009 preliminary Budget and Calendar. He asked the Board to review for the next meeting.

Mr. Mikesell moved for acceptance of the preliminary Budget and Calendar, and asked for Board review for final approval at next meeting. Ms. Kleinkopf seconded the motion. All were in favor. The motion carried.

It was requested that any changes to these documents be submitted to Ms. Lockie prior to next meeting for the final drafts.

Board business was concluded at that time, and the meeting was adjourned at 6:20 pm.