

**Twin Falls Health Initiatives Trust
Board Meeting 09/17/09**

Location: Family Health Services Administrative Offices

Present: Curtis Eaton, Jamie Kelley-Kinyon, Robert Valentine, Terry McCurdy, Priscilla Martens, Jeff Blick, Tom Mikesell, Jay Dodds, Rene LeBlanc, John Hathaway and Patty Kleinkopf.

Staff: Misti Lockie

Mr. Eaton called the open meeting to order at 4:05 pm.

Roll was taken and a quorum was declared.

Minutes from the August 2009 meeting were reviewed. Ms. Martens moved to accept minutes with minor changes from Mr. Eaton. Mr. McCurdy seconded the motion. All were in favor. The motion carried.

FINANCE COMMITTEE

Mr. Valentine discussed the Finance Committee recommendations for investments. The recommendation from the Committee is to begin investing up to 10 million dollars with local Idaho institutions while staying under the \$250,000 FDIC cap at each, then invest up to 7.5 million with Dean Seibel and/or Zions Bank programs pending presentations and approval by the full Board, then leave the remaining amount in the LGI. This strategy is pending Ms. Coiner's acceptance and cost of bookkeeping and management of the items. The Board discussed amounts and interest rates regarding the strategy. It was also noted that an official opinion should be obtained from the Department of Finance to ensure proper adherence to public funds rules. Mr. Mikesell said he would check into it. Ms. Martens moved to accept the Finance Committee recommendation on investments. Mr. Mikesell seconded the motion. All were in favor. The motion carried.

The Board discussed the logistics of the strategy and how to move the money out of the LGI and facilitate the purchase of CD's within the local banking community. Ms. Lockie was directed to begin contacting banks within the area to determine current rates and forms and information needed to set up the accounts. Ms. Lockie would gather all the pertinent information to make this happen.

Mr. Dodds moved to authorize the Executive Officers of the TFHIT as signors on new investment accounts, and that two signors be required on any such account. Mr. Mikesell seconded the motion. All were in favor. The motion carried.

The Board discussed further logistics of the strategy. Mr. Hathaway moved that the Executive Officers as signors on these new accounts should have discretionary authority

to resolve any issues or questions that should arise in the process. Mr. McCurdy seconded the motion. All were in favor. The motion carried.

It was decided that nothing should be chosen that matures past 2013, and that specific rates and banks could be decided by the Finance Committee.

At this time Mr. Valentine presented the disbursements for approval. Ms. Martens moved they be approved. Ms. Kleinkopf seconded the motion. All were in favor. The motion carried.

Mr. Valentine reported that there were no financial statements available for this month, and that the audit issue had not been resolved as yet.

PROGRAMS and GRANTS COMMITTEE

Ms. Kelley-Kinyon began Programs and Grants Committee discussion with a report on the status of the SIPAD quarterly report and change request form. They submitted new, completed information thanks to the help of Mr. McCurdy and Mr. Hathaway, who met with them to discuss the issue. Due to some staff changes and other budget cuts within schools, they are requesting to shift a large amount of their budget to purchase drug testing kits.

The Board discussed this information. Ms. Kelley-Kinyon moved to approve the SIPAD request for budget change. Ms. Kleinkopf seconded the motion. All Board members were in favor except for Ms. Martens, who voted against the motion. The motion carried.

Ms. Kelley-Kinyon then presented changes to the Quarterly Report for use on the November 2 deadline for Board approval. Mr. McCurdy seconded the motion. All were in favor. The motion carried. Ms. Kelley-Kinyon also suggested that for the next fund cycle it might be helpful to switch to less reports and to also provide some sort of workshop regarding reporting for the grantees prior to funding.

Ms. Kelley-Kinyon then stated that the Interfaith Volunteer Caregivers budget fund request was not completed correctly so they have been asked to revise. Mr. McCurdy and Mr. Hathaway would meet with them to ensure proper completion prior to re-submittal.

Ms. Kelley-Kinyon also presented a budget change request from CORE, where they requested a shift of approximately \$2,700 into personnel. Ms. Kelley-Kinyon moved to accept this change. Mr. Hathaway seconded the motion. All were in favor. The motion carried.

At this time, the Board discussed the budget change request process, and the importance of being consistent with each and every request. It was decided that it might be helpful to go back and do a comparison of each request to ensure consistency, and to hear any denied requests again if needed. Ms. Kelley-Kinyon commented that the Programs and Grants Committee is working toward a common goal with the Board, and tries to be as consistent as possible in its recommendations, but would be willing to revisit if needed.

The consensus of the Board was to allow Family Health Services to resubmit their request for budget change if they chose to do so while performing the comparison, because they were declined previously. It was decided, however, that all other budget change requests that had already been approved would stand.

Ms. Kelley-Kinyon noted that if the criteria for the application and for grants was more clearly defined, and if items that will not be approved could be outlined for applicants, that the process and change requests would be easier to handle. She stated that the Committee it would be helpful to have clearer guidelines from the Board on the criteria before reviewing anything further. The Board discussed this item further.

Ms. Kelley-Kinyon finished her report stating that the Reader Panel is up and running and currently reviewing grants.

OTHER BOARD BUSINESS

Mr. McCurdy reported that he, Mr. Leblanc and Mr. Eaton had met with the St. Luke's Community Health Initiative granting group, and had shared their ideas. He reviewed the meeting and their suggestions. It was discussed that for next year it might be beneficial to have grant applicants indicate on their application if they have applied for or received funds from other grant sources such as the SLCHI.

Ms. Kleinkopf reported that she attended the Mustard Tree clinic for an open house and meeting with Senator Mike Crapo of Idaho. She stated that TFHIT was thanked often for their contributions to the Mustard Tree and it was a worthwhile ceremony. She was proud to attend as a representative of TFHIT.

Board business was concluded at that time, and the meeting was adjourned at 6:11 pm.