

Twin Falls Health Initiatives Trust - Board Meeting 08/21/13

Location: Offices of Cooper Norman, Twin Falls

Present: Terry McCurdy, Mark Brady, Leon Mills, Rene LeBlanc, Pat Kaes, Jana Rodgers, John Hathaway, Jami Stroud, Jay Dodds

Absent: Jeff Blick, Letti Hernandez, Kelsie Robinson

Staff: Misti Charters

Call to order at 4:09 p.m. by Mr. McCurdy.

The Board reviewed minutes from prior meeting: Mr. Brady noted that the wording regarding board-designated funds in the Finance Committee report needed to be clarified. Ms. Charters noted this change, and Ms. Rodgers moved to approve the minutes as presented with the noted changes. Ms. Kaes seconded the motion. All were in favor. The motion carried.

Ms. Stroud and Mr. Dodds arrived at 4:25 pm.

P&G COMTE

Ms. Charters explained that the Reader Panel had all been notified and was set to review the upcoming grant applications. She noted she had obtained a replacement qualified reader due to the loss of Ms. Kaes on the Reader Panel, as she had joined the Board. In addition, Ms. Charters presented the Historical Analysis document she had prepared for the past 5 years of grant funding and recipients for the Board to use as a reference in their review. The charts and spreadsheet presented showed the trends in funding according to totals in amounts and agencies, as requested by the Board.

Ms. Charters also reminded the Board that the application submission deadline was coming up on September 6th, and that she would prepare the applications for the Board members and Reader Panel distribution as soon as possible after that date. She noted her intention was to have the applications out to these two groups by September 9th, and that the scoring deadline was tentatively set for September 30.

Mr. LeBlanc moved on to discuss the needs assessment, and reported on that the survey is now available online at www.phd5.idaho.gov. Mr. LeBlanc will send out any additional information by email as it is available - to Ms. Charters - and she will forward on to the entire group. The Board discussed.

FINANCE COMTE

The Board moved on to the Finance Committee report. Mr. Brady presented the financials from May, June and July to the Board and explained the committee met on August 15. He reviewed the documents for the Board.

Mr. Hathaway moved to approve the financial statements from May, June and July, inclusively and also the disbursements from those three months (see attached). Mr. Mills seconded the motion. All were in favor. The motion carried.

Ms. Charters presented invoices from the Buhl Herald, the Times-News, and for the Post Office box for review and approval. Mr. Brady explained that the invoices from the newspapers were for advertising for the grant workshop and upcoming grant application release. The Post Office box invoice would be for an annual renewal of its use. Mr. Dodds moved to approve all three invoices. Ms. Rodgers seconded the motion. All were in favor. The motion carried.

The Board moved on to discussion of the current investments and CD's. Mr. Brady explained a few additional points for the new members, and discussed that there were two CD's coming due in the next few months, and that one of those would be reinvested and one would be used to fund the grants in December. He also noted that the \$500,000 that had recently come in from St. Luke's had just been invested as per the Finance Committee recommendation. The Board discussed.

BOARD DISCUSSION

Mr. McCurdy noted that in December there would be two more Board members whose terms would expire, and that a Nominations Committee would need to re-convene to handle this issue. He explained that there were three candidates who had shown interest and submitted resumes and county applications in regard to the two upcoming vacancies, and that he had instructed Ms. Charters to invite these individuals to the fall Board meetings so that they might see the grant review process and get more information about the Board prior to their possible appointment.

Mr. McCurdy asked for additional members to join him and Ms. Hernandez on this committee. Mr. Hathaway volunteered to assist in this matter. Mr. McCurdy would be in touch with these members as the end of year drew closer. Ms. Charters would handle inviting the candidates.

The meeting was adjourned at 5:10 pm.