

## **Twin Falls Health Initiatives Trust - Board Meeting 08/20/14**

Location: Offices of Cooper Norman, Twin Falls

Present: Mark Brady, Chris Greene, Shane Jenkins, Pat Kaes, Jana Rodgers, Leon Mills, Letti Hernandez, Kelsie Robinson, Jami Stroud, Kathryn Reese

Absent: John Hathaway, Rene LeBlanc

Staff: Misti Charters

Call to order at 4:17 p.m. by Mr. Brady.

### **FINANCE COMTE**

The meeting began with the Finance Committee report. Mr. Jenkins presented the May and June financial statements and disbursements, including separate invoices for advertising in the Times-News and Buhl Herald (for grant app release and grant workshop) as well as an invoice for the TFHIT PO Box. The Board reviewed and discussed. Ms. Kaes moved to accept the financials Ms. Rodgers seconded the motion. All were in favor. The motion carried. Mr. Mills moved to accept the disbursements as presented and approve the three invoices for payment, and to transfer additional funds into the operating account to cover these extra expenses for the month. Ms. Stroud seconded the motion. All were in favor. The motion carried.

Mr. Jenkins then discussed current investments. He explained there is approximately \$1.1 million in funds that need to be invested at this time. These funds are from CD's that have matured investment dividends and the current \$500k payment from St. Luke's. The finance committee is recommending the funds be invested as follows: a \$250k CD is purchased from Pioneer Federal Credit Union, and the rest be split equally and invested with the LAM and Edward Jones accounts. In order to do this, the Finance Committee is requesting a motion of approval from the full Board to raise the limit on investment with the LAM and Edward Jones from the current \$9.5 million each to \$10 million each. Mr. Greene moved to raise the limit on both LAM and Edward Jones to \$10 million each. Ms. Hernandez seconded the motion. All were in favor. The motion carried.

The Board then moved on to review of the minutes from the prior meeting: Ms. Hernandez moved to approve the minutes as presented from May meeting. Mr. Greene seconded the motion. All were in favor. The motion carried.

### **P & G COMTE**

Ms. Hernandez began the P & G report by asking Ms. Charters to discuss the items in the Board packet. Ms. Charters reported on the preparation for the application submission deadline, and the review process that was coming up. She stated that the Reader Panel was in place and ready, and went over the timeline for the next few months, as well as an overview of the review process. Ms. Charters noted that 10 Intent to Apply forms had already been turned in, but that most applications come in on the final day of submission.

Ms. Hernandez asked about the process for choosing participants on the Reader Panel, and Ms. Charters explained they had been vetted and chosen a few years prior by the P & G and then the full Board. The Board discussed that it would be good to have a formal set of procedures for reviewing and choosing Reader Panel members every few years. Ms. Hernandez agreed she would have the P & G Committee work on this item for next year.

Ms. Charters then also presented the draft Community Plan for the Board. The Board agreed they would review it and approve a final draft by the end of the year to submit to the Board of County Commissioners, in order to comply with By Laws.

The Board also discussed possible ways to spread the word about the TFHIT grant process. Some of the items suggested were as follows: Community Connections on KMVT, Kelly & Jill morning show on KLIX, Times-News volunteers needed section, using Chamber of Commerce email lists of non-profits, get a list of service providers from Board members, attending Service Providers meeting, possibly doing something at Western Days. Ms. Charters would work on these items for this year's deadline if possible and for sure next year's grant cycle.

Board business was concluded at this time, and the meeting was adjourned at 5:42 pm.