

**Twin Falls Health Initiatives Trust
Board Meeting 8/19/10**

Location: Family Health Services, Twin Falls, ID

Present: Jamie Kelley-Kinyon, Terry McCurdy, Priscilla Martens, Patty Kleinkopf, Rosemary Barta-Fornshell, Kim Brackett, Tom Mikesell, Jeff Blick, Rene LeBlanc and Robert Valentine.

Absent: Jay Dodds, John Hathaway, and Leticia Hernandez

Staff: Misti Lockie

Mr. LeBlanc called the meeting to order at 4:10 pm.

Roll was taken and a quorum was declared.

Minutes from the prior meeting were reviewed. Ms. Martens moved to accept the minutes as written. Mr. Mikesell seconded the motion. All were in favor. The motion carried.

Mr. LeBlanc began with discussion of some information regarding Community Health Indicators and the CDC. He shared some documents and explained. These items will be helpful in determining future funding focus items.

Mr. LeBlanc stated these are great items to use for our next strategic planning session.

Programs and Grants Committee

Ms. Kelley-Kinyon remarked that it's time to start planning the strategic planning session now, since we will be busy this fall with reviewing current grants. Many items need to be determined regarding facilitator and survey, etc. It would be helpful if there were volunteers from Board members to create a new committee. Ms. Kelley-Kinyon moved to form a new committee for this item to ensure this item is taken care of properly. Mr. Mikesell seconded the motion. All were in favor. The motion carried.

The President called for volunteers for this committee. Ms. Kleinkopf, Mr. LeBlanc and Mr. Mikesell volunteered to assist. Mr. McCurdy and Mr. Hathaway were nominated to assist. Ms. Kelley-Kinyon stated she can help if needed. Discussion continued with what would be needed and how to proceed. The Board determined it might be feasible to utilize current survey results and perform a limited follow-up survey in order to keep costs down and save time.

Mr. LeBlanc stated he will visit with area organizations that might be willing to share their survey information to determine how this can be utilized. He will work on this and report back to the Board.

Ms. Martens remarked that the quarterly report information has improved greatly over last year, and that the revised forms are working well. She stated that it is helpful that Ms. Lockie works hard to make sure all reports are submitted and reported back to the Board. Mr. LeBlanc also stated that the P&G Committee has done great work to revise these forms and make them clearer and more useful.

Ms. Kleinkopf also mentioned that the Buhl Dental Clinic had its open house last week, and Ms. Martens attended. She publicly thanked the TFHIT for its major role in making this Clinic a reality. It will be open as of next Tuesday.

Ms. Lockie reported on the intent to apply forms that have been received, and reported on the success of the Grant Training Workshop.

Finance Committee

Mr. Blick began discussion with presentation of financials from May, June and July. These financials have been revised with recent additional work from the Finance Committee and Ms. Coiner.

Mr. McCurdy moved to approve disbursements from the months of May, June and July. Mr. Mikesell seconded the motion. All were in favor. The motion carried.

The Board discussed the financials and the Committee explained specifics to the Board. It was noted that the bonds have already earned over \$100,000 this year, which is a great improvement over last year.

Mr. McCurdy asked if earned interest accrued on the bonds could be used at any time. Mr. Valentine explained that some earnings will come in a bit at a time in a laddered manner. There was additional discussion.

Mr. Mikesell moved to accept May, June and July financials as presented. Mr. McCurdy seconded the motion. There was discussion. Ms. Kleinkopf noted that these reports are a work in progress and that much work has been done with Ms. Coiner to make sure these reports are very clear to everyone. All were in favor. The motion carried.

Mr. Blick then explained items and investments that have occurred since the last dated financials of July 31. Funds have been moved to ensure that interest earnings are as high as possible. A new account was opened at Zions Bank to assist with this goal. All but \$490,000 from the Banner Bank NOW account was moved into this new Zions account. Another CD will probably also be purchased at US Bank, and there are several more banks that are being researched to purchase additional CDs in the near future.

It was clarified that Ms. Coiner is compiling all this information, and building a spreadsheet on all investment CDs. The Board requested to have this listing of CDs and investments in one spreadsheet to be able to see the whole picture.

Mr. Valentine also stated he is reviewing the general ledger every month and does a double check on all items.

Mr. Blick continued with discussion about the initial audit and moving forward with next two audits. He stated that the Finance Committee recommends we accept the current audit and move forward.

Mr. Mikesell moved to accept the audit with a correction to the headings to reflect the correct time frames. The income statement for 2006 should read for “six month period ending Dec 31, 2006.” Ms. Kleinkopf seconded the motion. All were in favor. The motion carried.

Mr. Valentine discussed items in the audit that would still need to be worked out with the new auditors, and that amounts to be funded would need to be reaffirmed each year. He has already spoken with the new auditors on these items to ensure this is improved. Deagle and Ames would be utilized for the next audits.

Ms. Martens asked to be able to review the 2008 and 2009 audits before final vote on those items.

Mr. McCurdy thanked the Finance Committee on their work.

Board Discussion

Mr. LeBlanc noted that it would be great to discuss what items should be on the agenda for next month. It was requested that Ms. Lockie send out the agenda ahead of time to all Board members to solicit items for inclusion. Ms. Lockie will ensure this will happen.

For next month agenda:

Report on applications (summary)

Timeline review

Nominations review and Board member expiration dates

It was requested that Ms. Lockie add a list of important dates and/or include our grant timeline on each agenda.

Rosenau Mortuary has a meeting room. Ms. Lockie should check into this. Ms. Kleinkopf can't attend the Oct 21 meeting, so need to possibly have a new location for that meeting.

A second meeting in October might be needed since this is generally used as a meeting to review the applications in-depth.

The process that the grant applications are reviewed was explained for the new members.

The meeting was adjourned at 5:20 pm.