

## Twin Falls Health Initiatives Trust - Board Meeting 05/19/11

Location: St Luke's Clinic Building, Twin Falls, ID

Present: Rene LeBlanc, Kim Brackett, Priscilla Martens, Patty Kleinkopf, Jay Dodds, Mark Brady, Terry McCurdy, Jamie Kelley-Kinyon, Rosemary Barta-Fornshell, Leon Mills, Leticia Hernandez and Jeff Blick

Absent: John Hathaway

Staff: Misti Lockie

Mr. LeBlanc called the meeting to order at 4:06 pm. Roll was taken and a quorum was declared.

Minutes from the prior meeting were reviewed. Ms. Martens moved to accept the minutes with a few typo corrections. Mr. Mills seconded the motion. All were in favor. The motion carried.

### **Board Discussion: By-Laws change**

Mr. LeBlanc began discussion with an explanation of the By-Laws Change process, and the written version of the change was submitted to the Board.

Mr. Dodds made a note that the numbers 3-5 needed to be spelled out as well as stated in numerical form for clarification, (as noted below).

Mr. McCurdy moved to accept the By-Laws change as follows:

*Page 6, Paragraph 9(c) Programs/Grant Review/Community Plan Committee. The Program/Grant Review/Community Plan Committee shall be comprised of those persons appointed by the Board of Directors in accordance with Section 9.1(a) hereof. The Programs/Grant Review/Community Plan Committee shall oversee the Corporation's health, wellness, educational and other programs, shall make recommendations to the Board regarding such matters. It shall also review all grant applications received by the Corporation and make recommendations to the Board regarding the approval or disapproval of such grant applications. It shall also prepare or cause to be prepared and submitted to the Board of Directors, and then to the BOCC for approval as provided in Section 7.6(f), at least every ~~three (3) years~~ **three to five years (3-5 years)**, a community plan (each a "Community Plan") to prioritize and address the health and wellness needs of the residents and community of Twin Falls County, Idaho. Each Community Plan ~~shall~~ **may** cover a period of time extending approximately ~~three (3) years~~ **three to five years (3-5 years)** into the future and shall guide the Board of Directors in prioritizing and authorizing the expenditure of funds during the period covered by such Community Plan.*

Mr. Dodds seconded the motion. Board discussion followed.

Ms. Martens commented that she will vote no on this change, because she felt the change was proposed without full knowledge of the Board.

Mr. Mills stated that the BOCC had proposed this change in an attempt to allow for more flexibility, and to be of assistance to the TFHIT Board, and that it was not meant to force anything onto them.

Mr. LeBlanc also commented that TFHIT members serve at the pleasure of the BOCC, and that their suggestions should carry some weight in deliberations.

Ms. Kleinkopf asked if this change had been reviewed to ensure there were no other impacts other areas of the By-Laws. Mr. LeBlanc clarified that this had been done.

After further discussion, the vote was all in favor except for Ms. Martens who voted no. The motion passed.

### **Finance Committee**

Mr. Blick began discussion with the amount that would be recommended for grant availability. He stated that the Finance Committee would recommend to award a total of \$294,894.21 for grants; the number was derived by using \$185,594.28 (90% of 2010 earned interest minus expenses) added to the \$109,299.93 in returned grants for a total grant fund of \$294,894.21.

The Board discussed the amount, as well as the procedure for awarding grants and amounts, and other items involved with the process. Ms. Kelley-Kinyon and Ms. Martens also noted that the P&G Committee is working on a process for this year, and that would solve a lot of the confusion that occurred last year. All Board members noted it would be important to stick to the maximum and minimum grant amounts after advertising them.

Ms. Kleinkopf moved that the total amount available for grants 2012 as recommended by the Finance Committee, as determined by the pre-determined formula and adding in amounts from returned grant funds, should equal \$294,894.21. Mr. Dodds seconded the motion. All were in favor.

Mr. Blick presented the bill for Obenchain Insurance for \$1351 for payment. The Board discussed that it would be advantageous to shop around to see if a cheaper rate could be found. Ms. Martens offered her assistance, and Ms. Lockie will check around.

Mr. McCurdy moves to approve the bill for payment to ensure continual coverage, but in the meantime to check for cheaper pricing. Ms. Kleinkopf seconded the motion. All were in favor. The motion carried.

Ms. Lockie was asked to add this item to the annual calendar for better planning.

Mr. Blick presented the financials and accounts payable for the month of April. He explained.

Mr. McCurdy moved to accept the financials as presented. Ms. Kleinkopf seconded the motion. All were in favor. The motion carried.

Ms. Martens moved to approve the Accounts Payable. Ms. Kelley-Kinyon seconded the motion. All were in favor. The motion carried.

### **Programs & Grants Committee**

Ms. Kelley-Kinyon began discussion with the timeline for the next grant cycle, as well as the grant release and grant workshop ads. By combining these ads it will save about \$2000.

The Board discussed, and decided upon the final award ceremony date of December 15<sup>th</sup> at Noon.

Ms. Kelley-Kinyon then reviewed the RFP changes and explained. In order to finalize the document the maximum and minimum amount for grants needed to be decided.

Ms. Martens moved to allow for \$2000 as the minimum and \$25,000 as the maximum for grants for the 2012 grant cycle. Mr. McCurdy seconded. The Board discussed.

The Board consensus was to raise the maximum amount some, as the full amount available this year is higher. The vote was 2 in favor, and 9 opposed. The motion failed.

Mr. McCurdy moved to allow for \$2000 as the minimum and \$30,000 as the maximum for grants for the 2012 grant cycle. Mr. Dodds seconded. All were in favor, and the motion carried.

Ms. Lockie would add this notation to the RFP.

Ms. Martens moved to approve the RFP with the noted changes. Ms. Kleinkopf seconded the motion. All were in favor. The motion carried.

### **Board Discussion**

Mr. LeBlanc noted he had met with migrant head start, and provided them with info for the grant cycle.

The Board also requested that Ms. Lockie try to invite another grantee from last year to the Board meeting for June.

The meeting adjourned at 5:25 pm.