

## **Twin Falls Health Initiatives Trust - Board Meeting 5/17/12**

Location: Family Health Services, Twin Falls, ID

Present: Terry McCurdy, Leticia Hernandez, Patty Kleinkopf, Jay Dodds, and Jeff Blick

Absent: Leon Mills, Mark Brady, Rene LeBlanc, Rosemary Barta-Fornshell, Priscilla Martens, John Hathaway

Staff: Misti Charters

Call to order at 4:16 p.m. by Mr. McCurdy. There was not a quorum present; therefore the Board discussed, and proceeded with the business of the meeting but would not finalize any votes. Votes would be finalized via email after the meeting in order to obtain enough votes.

The minutes were presented. Ms. Hernandez moved to approve the minutes as presented, Mr. Blick seconded the motion. The president performed a roll call vote, and all present were in favor. (5) This vote would be finalized and approved via email.

### **Programs & Grants**

Ms. Charters presented the items that needed to be finalized for the new grant cycle; these documents had already been reviewed by the Board previously. This included the press releases, the advertisements, the grant application and the matrix. All present were in approval of the documents and gave Ms. Charters the approval to proceed with their distribution.

### **Finance Committee**

Mr. Blick began his report by discussing the grant funding amount available for the new grant cycle. He reminded the Board that it is customary to use the TFHIT formula (90% of income after expenses) and that would allow for a start number of \$184,447.26. The Board discussed.

Mr. Blick then also stated that the Finance Committee recommendation would be to pull \$116,000 from prior year's earnings to add to the start number of \$184,000 in order to provide \$300,000 for this year. That would be a similar number as was given out last year. The Board discussed. The Board also covered the items of minimum and maximum individual grant amount limits.

Ms. Hernandez moved to use the \$184,000 available and also the \$116,000 from prior year's earnings to provide \$300,000 for grant funding this year; in addition, she moved that the minimum and maximum amounts for individual grants remain the same as the previous year at \$2,000 and \$30,000 respectively. Mr. McCurdy seconded the motion. The president performed a roll call vote, and all present were in favor. (5) This vote would be finalized and approved via email.

Mr. Blick then presented the financials and the disbursements and the Board discussed. Mr. McCurdy moved to approve the disbursements as presented and Ms. Hernandez seconded the motion. The president performed a roll call vote, and all present were in favor. (5) This vote would be finalized and approved via email.

### **Board Discussion**

Mr. McCurdy brought up the agenda item of the summer meeting schedule. It had been suggested to him that the Board could possibly take a hiatus for the summer break; the Board discussed. After discussion it was determined that two months off would be sufficient.

Ms. Kleinkopf moved to take off for the June & July meetings, returning for August. Ms. Hernandez seconded the motion. The president performed a roll call vote, and all present were in favor. (5) This vote would be finalized and approved via email.

During this time, all financials will still be reviewed and approved by the Finance Committee via email, and sent out to the full Board for review and final approval. Any other items that may arise can be handled via email. Ms. Charters will handle all aspects of the Grant Workshop and Grant Release.

The Board then discussed meeting dates and times, as it was brought to Mr. McCurdy's attention that one of the Board member's may have an easier time attending if the Board moved meetings to Wednesdays. The Board discussed.

Mr. Blick moved to transfer the meeting day to the third Wednesday of each month, beginning at 4 pm. Mr. Dodds seconded the motion. The president performed a roll call vote, and all present were in favor. (5) In addition, Mr. LeBlanc had sent a proxy vote for this item via Mr. McCurdy, and his vote was in favor. That would make up enough votes for a quorum on this item and it passed. The item would still be sent out via email for other Board members to vote on as well.

Mr. McCurdy then moved to discussion of possible new Board members. He stated that Ms. Brackett had provided him with a suggestion and so had the BOCC. The Board discussed. Mr. McCurdy stated he would speak with these individuals and bring more information back to the full Board at a later date.

The meeting was adjourned at 4:47 pm.

### **VOTES PRESENTED VIA EMAIL FOLLOWING MEETING:**

The minutes were presented. Ms. Hernandez moved to approve the minutes as presented, Mr. Blick seconded the motion. The president performed a roll call vote, and all present were in favor. (5) All remaining Board members voted in favor of approval via email. The motion carried.

Ms. Hernandez moved to use the \$184,000 available and also the \$116,000 from prior year's earnings to provide \$300,000 for grant funding this year; in addition, she moved

that the minimum and maximum amounts for individual grants remain the same as the previous year at \$2,000 and \$30,000 respectively. Mr. McCurdy seconded the motion. The president performed a roll call vote, and all present were in favor. (5) All remaining Board members voted in favor of approval via email. The motion carried.

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