

Twin Falls Health Initiatives Trust - Board Meeting 04/20/16

Location: Offices of Cooper Norman, Twin Falls

Present: Mark Brady, Shane Jenkins, Jim Woolley, Jana Rodgers, Pat Kaes, Tim Miller, Jeff Climer, Dr. Chris Edwards, Kelsie Robinson

Absent: Leon Mills, Chris Greene, Nancy Glaesemann, Dr. Kathryn Reese

Staff: Misti Charters

Call to order at 4:35 p.m. by Mr. Brady. The minutes were presented from the March meeting. Ms. Rodgers moved to accept the minutes as presented. Ms. Kaes seconded the motion. All were in favor, and the motion carried.

FINANCE COMTE

Mr. Jenkins then presented the March financial statements, and reviewed them with the Board. He explained that there is a portion of funds that need to be invested, and the Finance Committee has decided to place some of these with Edward Jones investments, and another portion with a CD purchase at Mountain West Bank. He also stated that the final payment coming in from St. Luke's would arrive by July 1st and those funds would be invested. The Board discussed.

Mr. Jenkins then discussed that the Finance Comte had gone through all the figures, and including returned grant funds from last grant cycle, would be recommending a funding amount of \$218,000 for the upcoming year. The Board discussed.

Mr. Woolley moved to approve the financial statements and disbursements as presented. Ms. Kaes seconded the motion. All were in favor and the motion carried.

P & G COMTE

Ms. Charters noted that the current chair of the P&G Comte is Dr. Reese, and she was unable to attend the Board meeting. She stated that they would be holding a comte meeting the following week on April 27th to discuss current items. Until then, she explained the P&G items that are currently in progress are as follows:

- The P&G Comte would be meeting to discuss items that have been requested for review over the last year. They would also look at the grant application, review process, and other items for any needed revisions. They will bring recommendations to the Board out of this meeting.
- The Grant App release would be occurring on June 8 - Ms. Charters is currently working on all prep and PR, and advertising as well. These would include the ads in local papers, Chamber of Commerce letters, checking in with KLIX and TV stations for additional coverage.
- The Grant Workshop would be held the evening of June 9 and the afternoon of June 10 - Ms. Charters has already secured the facilitator, the location, and will be placing ads in conjunction with the Grant App release ad.
- Ms. Charters noted that the Annual Report is now complete and included in the Board packets, and that new Board books have been provided to the new Board members: Mr. Climer, Dr. Edwards and Mr. Miller.

- Ms. Charters is currently working on reporting items, as the first deadline for this grant cycle is approaching on May 5. All reports will be collected and a few will be selected for random review of receipts.
- Regular P&G items are being handled in conjunction with these additional items.

BOARD DISCUSSION

The Board discussed that Curtis Eaton and Patty Kleinkopf had contacted Ms. Charters in regard to a special project they are currently working on – and that they want to involve TFHIT at the beginning stages. Mr. Brady explained there is a meeting set up for the following week in order to obtain more information and that it would be reported back to the full Board at the May meeting. Mr. Brady or Mr. Woolley would be attending with Ms. Charters. Ms. Charters would also be doing some research in regard to the special project prior to the next meeting.

Board business was concluded at this time, and the meeting was adjourned at 5:04 pm.