

Twin Falls Health Initiatives Trust - Board Meeting 04/19/12

Location: Family Health Services, Twin Falls, ID

Present: Rene LeBlanc, Terry McCurdy, Rosemary Barta-Fornshell, Priscilla Martens, Leticia Hernandez, John Hathaway, Patty Kleinkopf, Jay Dodds, and Jeff Blick

Absent: Leon Mills, Mark Brady and Kim Brackett

Staff: Misti Charters

Guests: Craig Tibbitts and Renee Avram from Zions Bank

Call to order at 4:15 p.m. by Mr. McCurdy.

The Board reviewed minutes from prior meeting: Ms. Martens moved to approve, Ms. Kleinkopf seconded. All were in favor. The motion carried.

Guest Presentation

Mr. Tibbitts and Ms. Avram reported on the investments that TFHIT has with Zions Bank, and stated that the majority of them are getting a 1.15% return on 2 year maturity; they commented this is a good rate considering the safety of the investments and time to maturity. They stated the investments are in full compliance with the TFHIT investment policy. The Board discussed. The guests were thanked for their report.

Programs and Grants Committee

Mr. LeBlanc reported that Ms. Charters had provided revised documents for Board review as follows:

- Grant Application
- Matrix
- Press Releases
- Advertisements
- Timeline
- Annual Report

The Board discussed the opportunity to hold another Grant Writing Workshop this year, and Ms. Charters explained that Mike Slagel had agreed to facilitate, the same location could be used at no cost to TFHIT, and the advertisements could be placed at the same time as the Grant Application release ads in order to save costs. Ms. Martens moved to hold the 2012 workshop, and to pay Mr. Mike Slagel \$200 for his facilitation services at the event. Mr. Hathaway seconded the motion. All were in favor. The motion carried. Ms. Charters will handle all the details.

The Board discussed the Annual Report revisions, which were made to create an Executive Summary for public release. Ms. Charters was asked to further summarize the bullet under the West End Senior Center, and also to remove the list of those who were

not funded in previous years. The revised document will be sent out prior to the next meeting in order to finalize in May.

Mr. LeBlanc began review of the County Health Indicators that he presented to the group. He would be sending a full document link to Ms. Charters to forward to the entire Board for more information. Mr. LeBlanc also stated that St. Luke's will be conducting an assessment of the health community in the near future, and that information will be available to the TFHIT for their needs.

The Board also discussed the final date for the Grant Application release, and agreed that June 15th would be a proper time. Ms. Charters will ensure this date works into the timeline and all other items for this process.

Finance Committee

Mr. Blick began his review with an explanation of financials, and stated that the Committee is still working with Ms. Coiner to clarify specifics on reports. He stated that this process has been a long one as the Committee is trying to change over from cash basis to accrual basis for more clarity, and that takes some time. He stated that the Committee would have the amount for grant funding available by the May meeting.

Mr. Blick presented the disbursements for review.

Mr. Hathaway moved to approve all disbursements. Mr. LeBlanc seconded the motion. All were in favor. The motion carried.

Board Discussion

Mr. McCurdy began discussion with the explanation that he had been contacted by Ms. Kim Brackett, and that she had indicated she would be moving out of state soon, and therefore had resigned from the Board. Mr. McCurdy asked the Board to try to come up with recommendations or suggestions for new Board members and that Ms. Brackett indicated she may have a few.

Mr. McCurdy also discussed the item of authorized signors on accounts for TFHIT. There are two different issues for this item; actual signors for checks, and authorized individuals for information. The Board discussed this item noted that the ByLaws indicate that the Executive Committee/Officers are authorized signors on accounts. It also states that others can be authorized as necessary for informational purposes only, such as the bookkeeper.

Mr. Hathaway moved that TFHIT have 30 days from the date of when new Executive Officers are voted in to update signature cards and signors on accounts. Mr. Blick seconded the motion, all were in favor. The motion carried.

It was noted that to update the banks would need the minutes that state new officers, as well as secretary certification of those minutes. Ms. Charters has all these documents.

Mr. Dodds also noted that Ms. Charters could assist with this currently by taking the CD listing and contacting each bank in regard to signature cards.

The meeting adjourned at 6:05 pm.