

## **Twin Falls Health Initiatives Trust - Board Meeting 04/16/14**

Location: County West Building, Twin Falls

Present: Mark Brady, Chris Greene, Shane Jenkins, Terry McCurdy, Pat Kaes, Jana Rodgers, Jami Stroud

Absent: Leon Mills, John Hathaway, Rene LeBlanc, Letti Hernandez, Kelsie Robinson

Staff: Misti Charters

Call to order at 4:05 p.m. by Mr. Brady.

The meeting began by reviewing the minutes from prior meeting: Mr. McCurdy moved to approve the minutes as presented with a minor change. Ms. Charters noted. Mr. Jenkins seconded the motion. All were in favor. The motion carried.

### **FINANCE COMTE**

The Board moved on to the Finance Committee report. Mr. Jenkins began discussion by presenting the financial statements from January and February, and the disbursements from March. He noted that the March financial statements will be presented at the next meeting, there were still revisions being made. Mr. Jenkins also presented an invoice from the TFHIT attorney, Ben Cluff, for \$237.00. This invoice was in regard to work performed to clarify options for TFHIT funds & investments. The Board discussed the documents.

Mr. McCurdy moved to accept the financials and disbursements and Ms. Kaes seconded the motion. All were in favor. The motion carried.

### **P & G COMTE**

Ms. Charters discussed the items currently under review. She presented the press releases and advertisements that will be used for the Grant Workshop and Grant Release. She noted that all items for the Grant Workshop had been confirmed; the date of June 4<sup>th</sup> was available at the Board of Realtors building, Mr. Mike Slagel was available to facilitate and had agreed to do so again, and the ad placements had been lined up. Ms. Charters also presented a first revision of the RFP for this upcoming grant cycle, with the added language as discussed at the previous meeting. The Board discussed and helped to wordsmith some of the language in the RFP. This would need to be finalized at the May meeting.

The Board then discussed the issue of the needs assessment, and decided to use information available and use it for the upcoming RFP. The P & G Committee was tasked with reviewing this information and providing recommendations to the Board at the May meeting. The Board further discussed other items in regard to the RFP and upcoming grant cycle; they also tasked the P & G Committee to review the minimum and maximum amounts available, the issue of number of times a grantee receives funding,

and to use scoring matrix to address these issues and provide additional recommendations. Ms. Charters will work with Ms. Hernandez to set up a meeting and address these items.

### **BOARD DISCUSSION**

Mr. Brady began discussion on Board Recruitment by stating that no applications were received during the advertisement period that was recently opened by the County. Ms. Charters was, however, approached by an individual who was familiar with the TFHIT through the Grant Workshops and also via Mr. McCurdy. Her name is Nancy Glaesemann, and Ms. Charters would send out her resume to the full Board directly. She is interested in participating with TFHIT, and Mr. McCurdy noted that she would be an excellent candidate. Mr. Brady also asked other Board members to try to recruit additional members from the community that they think would be an asset to the group. If they find an individual who is interested in serving, they should send a resume to Ms. Charters and she will share with the group. There are three positions to be filled this year; one right away as Mr. McCurdy leaves at the end of May, and two additional at the end of the year. Ms. Glaesemann would be considered as well as any others that may come forward. The group discussed a little bit more about what criteria should be used when searching for a good candidate. Everyone agreed to try to find additional individuals who might wish to serve.

Board business was concluded at this time, and the meeting was adjourned at 5:19 pm.