

**Twin Falls Health Initiatives Trust  
Board Meeting 03/25/10**

Location: Westerra Realty, Twin Falls, ID

Present: Jamie Kelley-Kinyon, Terry McCurdy, Priscilla Martens, Jeff Blick, Jay Dodds, Rene LeBlanc, John Hathaway, Patty Kleinkopf and Robert Valentine.

Absent: Tom Mikesell

Staff: Misti Lockie

The meeting was called to order at 4:15 pm.

Roll was taken and a quorum was declared.

Minutes from the prior meeting were reviewed. Ms. Martens moved to accept the minutes as written. Mr. Valentine seconded the motion.

**Programs and Grants Committee**

Discussion for the Committee began with the TARC request to allow juveniles in the program. Ms. Kelley-Kinyon explained that the committee had met with representatives from TARC who described the program in detail and gave more supporting information. The Committee recommendation is to approve this request.

Mr. McCurdy moved to approve the TARC request to include juveniles in the grant, providing those grant funds are used ONLY when no other funding is available. Mr. Hathaway seconded the motion. All were in favor. The motion carried.

Ms. Kelley-Kinyon moved onto the subject of the possibility of allowing an extension period for grants. The Board discussed. Mr. McCurdy moved to allow an extension process as follows: Evaluate third quarter reports to see if a large amount of funds are not expended. At that time, on a case-by-case basis, they would be contacted and given the opportunity to apply for an extension. TFHIT Board would decide if they could possibly be given up to until June 1 of the next year to completely spend their funds. If not spent at that time, remaining would have to be returned. Ms. Martens seconded. All were in favor.

Ms. Kelly-Kinyon then discussed the idea of having a funding focus for each grant cycle. The Board discussed and agreed it would be good to use a needs assessment for this item. The Board also discussed utilizing any needs assessments from other local organizations to assist in this matter.

The Programs and Grants Committee also presented some ideas for marketing such as: attending health fairs, creating info packets, Board member marketing, and attending the

monthly service provider meeting. Mr. Hathaway volunteered to market at the service provider meeting.

Ms. Kelley-Kinyon stated that the Committee had been working on ideas to hold a Grant Writing Workshop in early summer. A location and instructor have been found, and a tentative date has been chosen. Mr. Hathaway moved to authorize up to \$500 to be used for the workshop. Ms. Martens seconded the motion. All were in favor. The motion carried.

### **Nominations Committee**

Mr. McCurdy reported that the Nominations Committee would be inviting three Board nominees to the April meeting.

### **Finance Committee**

Mr. Valentine presented the disbursements for review and approval. The financials were not available. Ms. Martens moved to approve them as presented. Mr. McCurdy seconded the motion. All were in favor. The motion carried.

Discussion moved to the audit. A difference in reporting opinion with Ware and Associates has not yet been resolved. Mr. Valentine and another representative from the Finance Committee have agreed to meet with Ware and Associates to try to resolve the matter. They would report back at the next meeting.

Mr. Blick had to leave at 5:30 pm.

At this time Ms. Martens moved and Mr. Hathaway seconded a motion to enter into executive session pursuant to Section 67-2345(1)(b) I.C. A roll call vote was taken with each member voting in favor of the motion.

Following discussion during the Executive Session, upon motion made and seconded, the members voted to leave Executive Session.

Mr. McCurdy moved to increase the compensation for the independent contractor to \$28.00 per hour, retroactive to January 1, 2010, under the existing contract. The new contract would be presented to the attorney for review to ensure proper compliance with independent contractor status. Mr. Hathaway seconded the motion. All were in favor. The motion carried.

The meeting was adjourned at 5:55 pm.