

## **Twin Falls Health Initiatives Trust - Board Meeting 03/16/16**

Location: Offices of Cooper Norman, Twin Falls

Present: Mark Brady, Shane Jenkins, Jim Woolley, Nancy Glaesemann, Jana Rodgers, Kathryn Reese, Pat Kaes, Chris Greene, Kelsie Robinson

Absent: Leon Mills

Staff: Misti Charters

Guests: Tim Miller and Jeff Climer

Call to order at 4:36 p.m. by Mr. Brady.

### **BOARD CANDIDATES**

The three Board candidates were invited to attend the March meeting, in order to meet the Board and have a Q & A session. Dr. Edwards was not able to attend, but Mr. Tim Miller and Mr. Jeff Climer were in attendance. Ms. Charters included their respective resumes and information in the Board packet for their information. There are currently two Board positions to be filled due to Ms. Stroud resigning and Ms. Hernandez's second term expiring at the end of 2015.

The Board members went around the room and introduced themselves, and then each Board candidate did the same. Mr. Miller explained that he is currently with the Sheriff's office, and applied to serve on the TFHIT Board to be involved with the community and to be a part of helping improve the health of its citizens. Mr. Climer explained that he used to be involved with the health care industry, but is now the facilities manager for TF County, and is interested in being a part of something important in the community. They both gave a bit more background on themselves. Both candidates have been provided with the basic information about TFHIT, and are aware of the time commitment involved with attending meetings and participating in the grant review process. The Board then proceeded with a short Q & A session with the candidates. Mr. Brady asked them to stay and observe the rest of the meeting.

### **MINUTES**

The minutes from the March meeting were presented for approval. Mr. Greene moved to accept the meetings as presented with one minor change to attendance (need to remove Ms. Hernandez from list) and Ms. Kaes seconded the motion. All were in favor and the motion passed.

### **FINANCE COMTE**

Mr. Jenkins then moved forward with the Finance Comte report. He explained that Dean Seibel with Edward Jones had attended the committee meeting, and provided an overview of the TFHIT investments with them. He noted that these investments are set up to be laddered, and they are working hard to get the best return with the available interest rates. He also explained the current CD's, and that there is an amount still to be invested. That item will be completed by the end of March. The Board discussed.

He presented the February financials, and went over the disbursements and other items. He explained that the interest income has improved compared to last year's numbers, and that expenses are about the same; he also noted there were a couple of changes needed in the capital section. The Board discussed. Ms. Rodgers moved to accept the financials and disbursements as

presented with the appropriate changes, and Ms. Kaes seconded the motion. All were in favor, and the motion passed.

### **P & G COMTE**

Ms. Charters commented on the Annual Report and Final Reports, noting that she was still in communication with one of the grantees on their reports. The Annual Report would be completed once that information has been provided to her. The Board discussed the problem with late reports, and provided Ms. Charters with a few options for resolution. She would be working on this and have a report by the next meeting.

Ms. Charters stated that she would be working closely with the P & G committee to set up a meeting soon so they could address any changes needed for the new Grant Application. She has a list of items from last year that need to be addressed by the committee.

Ms. Charters explained that the Kimberly Senior Center had contacted her in regard to their project. They are very excited that their project is complete, and would be submitting their final report early due to this fact. They wanted to be sure the HIT Board knew how much they appreciated their grant funds.

The Grant Application release and Grant Writing Workshop are coming up fast, and Ms. Charters stated that the best date for the Grant App release would be June 8th and the Workshop would be June 9<sup>th</sup> and 10<sup>th</sup>. The Board consensus was to hold 2 workshop sessions again this year; one in the evening and one mid-day. Ms. Charters has already confirmed with Mr. Slagel that he will facilitate again this year, and will work with the Board of Realtors on confirming the location for those dates.

Before that time, Ms. Charters will also be looking into more public relations outlets to spread the word again this year, such as: KLIX, Channel 11 Rise and Shine, and Chamber of Commerce list to send out letters. The Board members were also encouraged to spread the word at any meetings they may have or contacts they have – Ms. Charters has info packets for anyone who wants them.

The Board candidates were then released from the meeting for the final item of business.

### **BOARD DISCUSSION**

The Board discussed the new Board candidates, and discussed their qualifications and resumes. They also discussed that all three of these candidates would be an asset to the Board, and how difficult it is to find individuals to serve with TFHIT. The Board consensus at this time was to request from the BOCC the possibility of appointing all three candidates now; therefore having a total Board number of 13. The Board noted that an odd number of members would be beneficial for votes, and that extra members are always helpful in order to ensure there is a quorum. Ms. Charters was instructed to work with the BOCC and their administrative personnel to submit the request for adding three members at this time. She will take care of this as soon as possible, and keep the candidates informed as to the process.

Board business was concluded at this time, and the meeting was adjourned at 6:05 pm.