

**Twin Falls Health Initiatives Trust
Board Meeting 02/17/11**

Location: Twin Falls Arts Council Building, Twin Falls, ID

Present: Jamie Kelley-Kinyon, Priscilla Martens, Kim Brackett, Rene LeBlanc, Rosemary Barta-Fornshell, Patty Kleinkopf, Leticia Hernandez and Jeff Blick

Absent: John Hathaway, Jay Dodds, Terry McCurdy

Staff: Misti Lockie

Guest: Mark Brady, potential Board addition

Mr. LeBlanc was running late, therefore Ms. Martens called the meeting to order at 4:15 pm.

Roll was taken and a quorum was declared.

Minutes from the prior meeting were reviewed. Ms. Brackett moved to accept the minutes as written. Ms. Kelley-Kinyon seconded the motion. All were in favor. The motion carried.

Nominations Committee

Mr. Mark Brady was in attendance as a potential new Board member, to meet the Board and to introduce himself. He stated that he is a partner at Cooper Norman, and graduated from ISU. He is a resident of Kimberly. The Board asked Mr. Brady a few questions about his background and interests, and why he wanted to be a member of the TFHIT Board.

The Board members introduced themselves, and then Mr. Brady was informed about Board membership and commitments. He was told that the Board would vote on the decision to invite him and that he could be dismissed from the meeting if he wished to go. He left the meeting at that time.

Ms. Barta-Fornshell moved to invite Mr. Brady as a new Board member, and Mr. Blick seconded the motion. All were in favor. The motion carried.

Mr. LeBlanc arrived and joined the meeting.

Programs & Grants Committee

Ms. Kelley-Kinyon opened discussion with an explanation of work being performed by the committee to work toward the needs assessment and survey. She stated the committee was concerned with the cost, and reviewed the proposals submitted by Ms. Nemnich at the BSU Public Policy center. There were three different levels of proposal,

with the highest amount being around \$45,000 to complete the needs assessment and survey.

The Board discussed the item of the needs assessment, and Ms. Martens explained the different types of surveys that were being drafted. She stated that we need to receive comments on the questions by March 4th to stay within the current timeline. She also stated that the budget and surveys would need to be finalized by the March meeting. The timeline is tight in order to complete all items before the next grant cycle.

Ms. Martens then discussed the three price options available to utilize the BSU Public Policy Center for the needs assessment. The Board consensus was that all amounts were too high, and it was decided that it would be better to come up with an affordable budget number and then approach Ms. Nemnich to see if she can meet our needs within that budget number.

The Board discussed the opportunities that might be available to partner with local organizations in order to expend less money on the needs assessment. Both FHS and SCPDH have expressed their interest in partnering, and would determine if they could contribute funds. Mr. LeBlanc stated he would check with his Board at their next Board meeting, and Ms. Kleinkopf stated that FHS would be able to partner.

Ms. Bracket had to leave at 5 pm.

The Board discussed further, and also discussed that the timeline was very tight, and discussed the possibility of obtaining some information from other sources. Mr. LeBlanc shared information on the Community Health Indicators.

Ms. Kleinkopf commented that it might be advantageous to consider a change in the By-Laws regarding the needs assessment issue, or meeting with the BOCC to determine if this large of a needs assessment is necessary. She expressed concern about spending a large amount of money when funds for granting are low at this time. The Board discussed this issue, and whether or not the needs assessment item in the By-Laws could be redefined.

Ms. Martens moved to offer the BSU Public Policy center up to \$15,000, providing that matching funds can be obtained through partner agencies in order to perform the needs assessment. Ms. Kelley-Kinyon seconded the motion. All were in favor. The motion carried.

Ms. Martens moved to approve the needs assessment timeline as revised. Ms. Barta-Fornshell seconded the motion. All were in favor. The motion carried.

At this time the CSI Dental Students arrived to give their presentation. The clinic manager and all students were introduced, and the Board introduced themselves. They explained that there were 70 applicants for the program, and 10 were chosen. They invited Board members to visit anytime and see the facility.

Board Discussion

The Board moved on to discussion of the Annual Report, presented by Ms. Lockie. The Board commented on a few items for revision. Ms. Lockie also commented she would like to begin publishing a bi-annual newsletter with human interest stories in it about grantees. This would assist with marketing. Once the annual report is finalized, Ms. Lockie will post it on the internet.

Finance Committee

Mr. Blick presented the financials for review. He explained that these were revised for the months of December and January, due to items requested by Mr. Ames after performing the audit.

Ms. Barta-Fornshell moved to accept the financials as presented for both months, and to include payables. Ms. Kelley-Kinyon seconded the motion. All were in favor. The motion carried.

Mr. Blick also noted that the audits for 2008 and 2009 are now complete, and that Mr. Ames would attend the next meeting to review with the entire Board prior to being voted on for acceptance.

The meeting adjourned at 5:55 pm.